

HIRING OF CHARTERED ACCOUNTANT

1. Indian Mountaineering Foundation (IMF) is recognised as the National Apex Body for Mountaineering, Trekking Sports climbing and allied Adventure Activities. IMF Would further oversee mountaineering activities and will Control the expedition in the mountain peak within the geographical territory on India in consolation with Ministry of External Affairs and Ministry of Home Affairs. Indian Mountaineering Foundation is a society registered under Societies Registration Act, 1860. It is also registered u/s 12A(a), and also notified u/s 80G.

2. The Indian Mountaineering Foundation New Delhi invites Quotation from reputed and experienced Chartered Accountant (CA) firms to participate in the competitive bidding process of Hiring CA for Following Purpose :
 - (i) Audit of Account Every Year
 - (ii) TDS Return Quarterly and Yearly including Salary of Staff
 - (iii) Utilization Certificated as per requirement.
 - (iv) Yearly Income Tax Return
 - (v) Any Other work as per Office Requirements

3. **Mandatory Evaluation Criteria :**
 - (a) Head office of the firm must be in Delhi NCR.
 - (b) The firm should not be barred or black listed by any Governmental Organization.
 - (c) The bidder should practicing of CA Partnership firm / LLP last 5 year.
 - (d) The firm should be minimum 5 years old, i.e. minimum 5 years should have elapsed after the registration of the firm.
 - (e) The firm should have experience of Audit of Minimum 5 Nos. of societies.
 - (f) The firm should have average minimum turnover of Rs. 10 Lacs for last 2 years consecutively.

4. **Process of Submitting Bids :** Online on email director@indmount.org

5. **Last date of Submission :** 15thNovember 2019 , 1700 Hrs.